

**AGING AND DISABILITY RESOURCE CENTER  
SPECIAL BOARD MEETING  
Balsam Lake, WI  
Ground Floor Meeting Room  
Friday - August 5, 2011  
9:00AM**

Public is welcome.

**AGENDA**

Call to Order

Roll Call

Approval of Agenda

Pledge of Allegiance

Public comments

2012 Budget review and approval

Committee comments

Future meeting is September 1, 2011

Adjourn

**Eldon Freese, Chair  
Laura Neve, Director**

This meeting is open to the public according to Wisconsin State Statute 19.83. Persons with disabilities wishing to attend and/or participate are asked to notify the County Clerk's office at least 24 hours in advance of the scheduled meeting time so all reasonable accommodations can be made. Requests are confidential.

AGING AND DISABILITY RESOURCE CENTER  
SPECIAL FINANCIAL MEETING  
Balsam Lake, WI  
August 5, 2011

Present: Eldon Freese, Lynne Schauls, Gladys Beers, Larry Jepsen,  
Dorothy Richard, Pat Schmidt, Dave McGrane, Dick Klawitter

Absent: Crystal Peterson & George Stroebel

Others: Laura Neve and Deb Miller

Meeting called to order by Chairman Eldon Freese at 9:00 AM

Roll call

**Motion to approve the Agenda** made by Dorothy Richard  
**Second** by Larry Jepsen – **Motion Carried**

Pledge of Allegiance

Public comments: none

**BUDGET:**

Director Neve explained the difference in the two counties budget process and the need for the meeting today. She explained that the major change is the new position in Burnet County. She also raised the advertising budget in Burnett County due to the new position doing more of the advertising than the Polk office.

She has increased the total budget amount based upon the percentage of MA revenue we are getting. We have a base now with being in service two years and with the State giving her a letter at the beginning of the budget month showing what the Medical Assistance pull down has been. Ms. Neve states that 28% pull down is what the State says is the minimum. Our offices have been pulling down 42% in 2009, 39% in 2010, and 42% in 2011 so far. Laura has bumped up from 28% to 32%, which is still conservative. The 32% is approximately a \$39,000.00 increase in the budget. Normally at this time of year, we are looking at a one time purchase; however, this is still a very conservative budget.

We have flexibility in the advertising and other more flexible budget lines and Ms. Neve keeps a close eye on the percentages, if she sees we are a bit lower in MA pull down then, she will make the changes in the flexible budget lines. The Personnel costs are determined by Administration office and those cannot be adjusted.

Questions were asked about specific line items:

Chair Freese asked about the 2<sup>nd</sup> line in board committee members. Ms. Neve states that is a locked line for her and if there is fluctuation it can be covered by the extra pull down or she can take it out of the advertising.

Dick Klawitter asked about the drop in mileage payments. Ms. Neve states that is because of the purchase of the vehicle and we are not paying staff to use their vehicles. Burnett's shift was from transportation to fuel line.

Chair Freese states that GWARR has indicated a conference next spring and he felt it was so beneficial to the board members the last time that he wants to make sure we have budgeted for those that want to go be able to go. Ms. Neve stated she will take a look at that and make sure she gets that in the budget.

A question was asked about the Retiree buy-out line: Ms. Neve states that is done and not sure why it is still on there, but that is controlled by Administration. Pat Schmidt believes it has to do with GATSBY. We did discuss that line item last year and believe at that time it was determined not to be in existence. We are not sure why the line item is still on the budget it may have to do with the auditors.

Dorothy Richard asked if we had hired a person for the new position yet. Ms. Neve states that the interviews are on Tuesday. There are five interviewees. Discussion.

**Motion to approve Budget** by Dick Klawitter. **Second** by Larry Jepsen.  
**Motion carried.**

#### **Committee Comments:**

Mr. Freese asked where the board position slots stand. Ms. Neve stated that we have three possible candidates and they would fill the three positions available. The new candidates are Pastor Steve Ward, Nora Brihn, and Duane Emery. The three will be invited to the September 1 meeting, which is a board training session and see if this is what they want to sign up for. Discussion

Gladys Beers asked the affiliation that the ADRC has with Northern Bridges. None. Gladys has some concerns and they were discussed.

Mr. Freese brought up talk at GWAAR of changes with the Aging Department. Ms. Neve discussed the State recommendations for the merger of the Aging Department with the ADRC. Discussion.

Ms. Richard asked about problems with Logisticare. There was much discussion. Ms. Schmidt stated Logisticare is coming to meet with Laurie and Dana on Monday to discuss issues and see what can be done with our rural area.

Mr. Freese states that there is the area of transportation in our communities and everyone needs to get involved. Discussion.

**Motion to adjourn** made by Pat Schmidt. **Second** by Larry Jepsen.  
**Motion carried.**

Adjourned at: 10:22am

Minutes taken by Deb Miller